

**DUNTRON AVE  
COMMUNITY LIAISON COMMITTEE (CLC) MEETING NO.7  
Held @ Lane Cove Council Chambers  
At 5:30pm on Thursday 26<sup>th</sup> July 2007**

CLC Members				Attended	Absent
Michael Mason	(MM)	Lane Cove Council	mmason@lanecove.nsw.gov.au	✓	
Tom Lawson	(TL)	Lane Cove Council	tlawson@lanecove.nsw.gov.au	✓	
Rod Tudge	(RT)	Lane Cove Council	rtudge@lanecove.nsw.gov.au	✓	
Pierre Abrahamse	(PA)	Australand	pabrahamse@australand.com.au		✓
Kara Krason	(KK)	Krason Planning	kkrason@australand.com.au	✓	
Scott Bradley	(SB)	Australand	sbradley@australand.com.au	✓	
George Moutevelis	(GM)	Australand	gmoutevelis@australand.com.au	✓	
Robert Tasevski	(Rob T)	Australand	rtasevski@australand.com.au	✓	
Warren Richards	(WR)	Resident	WRichards@ric.nsw.gov.au	✓	
Wendy Stamp	(WS)	Resident	wstamp@bigpond.com	✓	
Tony Wright	(TW)	Resident	tony.wright@wrightstrategy.com		✓
Dianne Campbell	(DC)	Resident	DianneC3@chw.edu.au	✓	
Vic Lilli	(VL)	PCA	vlilli@viclilli.com.au		✓
Phillip Circosta	(PC)	Excavation Contractor	phil.circosta@absolutecontracting.com.au	✓	
CC List					
Ann Smith		Lane Cove Council	asmith@lanecove.nsw.gov.au		
Fran Teirney		Lane Cove Council	fteirney@lanecove.nsw.gov.au		
Ian Longbottom		Lane Cove Council	ilongbottom@lanecove.nsw.gov.au		
Joe Hassarati		Lane Cove Council	jhassarati@lanecove.nsw.gov.au		
Kay Freedman		Lane Cove Council	kfreedman@lanecove.nsw.gov.au		
Peter Brown		Lane Cove Council	pbrown@lanecove.nsw.gov.au		
Win Gaffney		Lane Cove Council	wgaffney@lanecove.nsw.gov.au		
Rick D'Amico		Lane Cove Council	rdamico@lanecove.nsw.gov.au		
1.0	GENERAL				
1.1	Apologies noted for those absent from the meeting.				
2.0	WEBSITE				
2.1	<p>KK discussed the website updates. It was advised that the complaints register cannot be loaded onto the website due to privacy legislation. A summary of issues will be prepared instead.</p> <p>The CLC meeting minutes were loaded onto the website subject to minor phone detail revisions thanks to the approval given by CLC members for their details and opinions to be publicly accessible.</p>				
2.2	<p>KK also advised that the contact tab on the website had been updated to include the excavation contractor and PCA details in order to encourage residents to follow the complaint protocol established at the previous CLC meeting and as outlined in the resident newsletter.</p>				

2.3	Future website updates will be undertaken more regularly following the transmittal of meeting minutes to avoid delays. KK explained the process within Australand for undertaking website updates including transmittal of information to IT and review and approval by in-house legal.	
2.4	WR indicated that the indicative works program was not on the website. KK advised it was included on the draft website updates under the construction tab and would check to see whether it had inadvertently been removed by IT. <b>Note that this has been checked and it is confirmed that the programs are present on the second page under this tab under the heading of Indicative Development Program.</b>	
<b>3.0</b>	<b>COMPLAINTS</b>	
3.1	Rob T explained the complaint process and the requirement for all complaints to be directed to the excavation contractor and PCA in the first instance for their immediate attention and action.	
3.2	Complaints register was tabled for discussion.	
3.3	Key concerns raised during the discussion that ensued regarding complaints included the following: <ul style="list-style-type: none"> <li>• Parking along Duntroon Avenue</li> <li>• Road cleaning</li> <li>• Truck movements to and from the site</li> <li>• Hours of work</li> <li>• Operating within parameters of consent</li> <li>• Roles of Council and PCA</li> </ul>	
3.4	<b>Parking:</b> DC and WS raised concern about vehicles parking in no standing zones along Duntroon Avenue. MM advised that Council has responsibility over on-street parking and has asked Council rangers to patrol the area. PC advised that workers vehicles were not parking in the no standing zones but there was evidence that commuter vehicles were parking in such zones. DC disagreed with this statement.	
3.5	<b>Road cleaning:</b> WR raised concern about the cleanliness of Duntroon Avenue and surrounding roads and the adequacy of truck cleaning. PC confirmed that every truck that comes out of the gate is gurnied and that Duntroon Avenue is cleaned at the end of every day. It was acknowledged that on one occasion the road was cleaned prior to the last truck leaving the site which was an incident associated with one of the complaints received by WR.	
3.6	<b>Truck movements:</b> WR, DC & WS all raised concerns about trucks not using designated truck route to and from River Road. PC confirmed that he had seen a Boral truck use Canberra Avenue and immediately contacted Boral to advise that the truck had not used the correct route. This driver has not been allowed back to the site as a result. All drivers are briefed on the route requirements prior to commencing work on the site.  PC advised he was not aware of any other trucks travelling on Canberra or Marshall Avenue however he had seen a car immediately pick up droppings left by a truck on the road just prior to cleaning which was subsequently transported by the car to surrounding streets.  SB also advised that there are other construction sites in the immediate area which may have trucks travelling along Canberra Avenue and surrounding roads.  The residents all agreed that the unauthorised truck movement was not limited to one incident. The excavation contractor and Australand requested that residents note the	



	<p>licence plate or name of truck company if possible and phone or email these details to the excavation contractor or site foreman ASAP so that immediate action can be taken if the incident relates to a truck used in association with the Duntroon Avenue project. A response will be provided to the complainant to confirm whether or not it is a truck associated with the project and if so action will be taken against any driver who breaks the rules.</p> <p>PC and SB also confirmed that a truck controller is stationed at the exit point from the site to ensure all trucks exit to the left via river Road. Furthermore a sign had been installed to direct construction traffic to River Road.</p> <p>WR, DC &amp; WS indicated that it was not their job to police the site and that it is not always easy to obtain rego plates and/or notify the contractor as soon as they see something that raises concern. Australand representatives agreed that it was not the role of residents to police any development and they were not asking them to perform such a role however any information residents could provide would be helpful.</p> <p>PC and Australand confirmed that they were making every effort possible to comply with the conditions of consent including ensuring that trucks entered and exited the site via River road only in accordance with the approved traffic management plan.</p>	
3.7	<p><b>Hours of work:</b> DC, WR and WS raised concern over site works occurring out of approved hours. SB advised that this was a rare occurrence and that every effort was being made by the contractor to work only within the approved hours.</p> <p>SB informed the committee of a recent occurrence where a concrete pump broke down which resulted in work running overtime. The committee noted that it understood that such events may occur from time to time but more open communication was needed. It was agreed that if any such incidences occur again in the future the excavation contractor should email all committee members at the first available opportunity to advise the nature of the technical problem, the resultant impacts which may include an extension of time on a particular day, and an apology for any inconvenience caused. Australand representatives confirmed that the contractor is required to work strictly in accordance with the conditions of consent including hours of operation.</p> <p>RT raised the question of whether a breach register was kept. A response on this question should be provided by the PCA at the next meeting.</p>	
3.8	<p><b>Operating within parameters of consent:</b> As discussed above, the excavation contractor is required as part of their contract to operate strictly in accordance with the conditions of the approval. Australand representatives confirmed and reiterated their commitment that there is no intention to operate outside the parameters of the consent. PC also confirmed that he is endeavouring to work within the conditions at all times.</p> <p>MM suggested that education and communication is the key to addressing concerns. If a breach does occur it would be better for the contractor to advise Council and the residents of the reason for the breach to explain a situation that may have inadvertently resulted in a breach in order to keep the community informed and negate a perception of disregard for the rules.</p>	

3.9	<p><b>Roles of Council and PCA:</b> This matter was raised a number of times throughout the meeting. MM confirmed that Australand were using a Private Certifying Authority (PCA) and as a result Council had no direct responsibility with regard to ensuring works were being undertaken in accordance with the consent. The responsibility for this rests with the PCA. MM did however confirm that Council had responsibilities with regard to ensuring compliance with the no standing zones along Duntroon Avenue and condition of roads.</p> <p>MM advised that Council rangers would continue to patrol the area and informed residents to call Council rangers if the PCA does not respond to resident concerns within a reasonable amount of time. The rangers will investigate as soon as they can get to the site.</p> <p>TL advised that it is essential that the PCA attend all meetings. All agreed that the PCA should be present.</p>	
3.10	<p>All Committee members agreed to try and work together to minimise issues and complaints associated with development of this site. Australand representatives described the revised complaint process as follows:</p> <ol style="list-style-type: none"> <li>1. Contact excavation contractor or PCA with question or complaint in the first instance.</li> <li>2. Excavation contractor or PCA will log the complaint, investigate the matter and take any necessary action.</li> <li>3. Excavation contractor or PCA will email a response to the complainant or provide a response via telephone to acknowledge that the question/complaint has been received and to provide an answer.</li> <li>4. The complaint register will be tabled for discussion at each CLC meeting.</li> </ol> <p>Australand representatives asked the residents to follow this protocol to ensure any matters are addressed as soon as possible. Australand are happy to be kept informed of resident concerns but note that it is the responsibility of the contractor and PCA in the first instance to address any compliance matters. Australand are monitoring the performance of contractors with regard to fulfilling the requirements of their contracts.</p> <p>While residents are in no way expected to police the site, Australand is grateful for any information received from the community which may assist the contractors in managing the site and ensuring that subcontractors are following their briefs.</p>	
4.0	<b>FUTURE WORKS</b>	
4.1	PC described where they were up to with the works program and what works were scheduled to occur over the next month.	
4.2	WS questioned whether the works over the next month would result in less noise. PC advised that similar noise should be expected over the next few weeks however an increase in noise would occur once rock sawing commenced. At this stage it is likely that such works will commence after the next meeting however should they occur prior to the meeting the excavation contractor will send an email to all committee members to advise of expected commencement of such works.	

5.0	<b>NEXT MEETING</b>		
	5.1	It was agreed that the meetings would go back to being held on the first Thursday of every month regardless of who may not be able can attend. It would be greatly appreciated if all Committee members could try and commit to attending these meetings with the exception of holidays and illness, to ensure they are productive and informative. The next meeting will be held on <b>Thursday 6 September 2007 at 5.30pm</b> at Lane Cove Council.	
6.0	<b>CONTACT LIST</b>		
	6.1	Change made to Phillip Circosta's email address.	

## DUNTROON AVE CONTACT LIST

AS AT 7 JUNE, 2007

Name	Company	Phone	Email
Michael Mason	Lane Cove Council	9911 3610	<a href="mailto:mmason@lanecove.nsw.gov.au">mmason@lanecove.nsw.gov.au</a>
Tom Lawson	Lane Cove Council	9966 4833	<a href="mailto:tlawson@lanecove.nsw.gov.au">tlawson@lanecove.nsw.gov.au</a>
Rod Tudge	Lane Cove Council	9911 3555/ 0419 446 637	<a href="mailto:rtudge@lanecove.nsw.gov.au">rtudge@lanecove.nsw.gov.au</a>
Pierre Abrahamse	Australand	9767 2034	<a href="mailto:pabrahamse@australand.com.au">pabrahamse@australand.com.au</a>
Kara Krason	Krason Planning	9767 2958   0413 333 886	<a href="mailto:kkrason@australand.com.au">kkrason@australand.com.au</a>
Scott Bradley	Australand	9556 1853   0438 709 630	<a href="mailto:sbradley@australand.com.au">sbradley@australand.com.au</a>
George Moutevelis	Australand	9556 1853   0439 038 380	<a href="mailto:gmoutevelis@australand.com.au">gmoutevelis@australand.com.au</a>
Robert Tasevski	Australand	9767 2032 / 0407 938 811	<a href="mailto:rtasevski@australand.com.au">rtasevski@australand.com.au</a>
Warren Richards	Resident	9439 8131   0407 465 610	<a href="mailto:engonom@bigpond.net.au">engonom@bigpond.net.au</a>
Wendy Stamp	Resident (Sth/Nth W Community Associate)	9439 5557(H)   0438 244 769	<a href="mailto:wstamp@bigpond.com">wstamp@bigpond.com</a>
Tony Wright	Resident	0418 234 501	<a href="mailto:tony.wright@wrightstrategy.com">tony.wright@wrightstrategy.com</a>
Dianne Campbell	Resident		<a href="mailto:DianneC3@chw.edu.au">DianneC3@chw.edu.au</a>
Vic Lilli	Private Certifying Authority (PCA)	9715 2555	<a href="mailto:vlilli@viclilli.com.au">vlilli@viclilli.com.au</a>
Phillip Circosta	Absolute Contracting	9428 4111 / 0433 014 830	<a href="mailto:phil.circosta@absolutecontracting.com.au">phil.circosta@absolutecontracting.com.au</a>



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